



WINDOWS KEY

Launches **Start Menu**



WINDOWS KEY + A

Launches **Action Center**



WINDOWS KEY + D

Minimizes all open windows.
Press again to **restore** all open windows.



WINDOWS KEY + C

Activates **Cortana** by speech
(say: "Hey Cortana")



WINDOWS KEY + E

Opens **Windows Explorer** menu to find files,
programs and downloads on your computer.



WINDOWS KEY + I

Opens **Settings**



WINDOWS KEY + G

Opens **Game Bar**. Take screenshots
and videos in any game app.



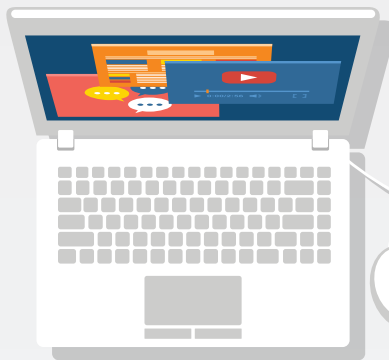
WINDOWS KEY + K

Activates the **Connect** feature. Stream video
or music to wireless displays and speakers.



WINDOWS KEY + L

Locks your computer.



WINDOWS KEY + P

Projects a screen.



WINDOWS KEY + R

Runs a command.



WINDOWS KEY + S

Activate **Search**.
Enter your search terms by keyboard.



WINDOWS KEY + X

Opens **Admin menus**:
Disk Management & Device Manager.



WINDOWS KEY + Ctrl + D

Create a **Virtual Desktop**.

Customize what you'd like to have in that view.



WINDOWS KEY + Tab

Launches **Task View** – a view of all open programs. Also view open **Virtual Desktops**. (What's Virtual Desktops? Win 10 can run multiple desktops with different sets of open apps!)



WINDOWS KEY + Ctrl + F4

Close the Virtual Desktop you're currently using.



WINDOWS KEY + Ctrl + →

Switch between **Virtual Desktops**, to the right.



WINDOWS KEY + Ctrl + ←

Switch between **Virtual Desktops**, to the left.



WINDOWS KEY + Ctrl + ←/↑/→/↓

Position open windows with **Windows Snap**. Left/Right snaps a window to half screen. Up/Down changes window size. Up to 4 windows can Snap together.



WINDOWS KEY + Ctrl + 1, 2, 3...

Open programs pinned to **Task Bar**. Numbers open programs in Task Bar order. If Outlook is your first pin, then it is "1"



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